

## **Sales Engineer**

### **Major Responsibilities**

- To successfully build up close, long-lasting relationship with customers and provide professional customer services & solutions to meet their needs
- To explore new customers and maintain existing customers for achieving and even exceeding targets in the selling of building services system
- To estimate cost and prepare design, proposal, quotation, tender as well as product and system presentation
- To conduct other ad hoc tasks assigned by Sales Manager

### **Qualifications**

- Degree or above in Building Services / Electrical Engineering / Fire Engineering / Mechanical Engineering or other related disciplines
- Self-motivated, result-oriented and good interpersonal skills
- Good command of both spoken and written English
- Good in using Microsoft Office

## **Summer Internship**

### **Job Responsibilities**

- To apply concepts, theories and technical skills in real business workplace
- To interact with business stakeholders to achieve a detailed understanding of the business and the challenges
- To develop project management and decision making skills
- To perform administrative and other duties as requested by management

### **Qualifications**

- Final year student in any Engineering related programs is preferable
- With strong interest in Air-conditioning, Electronic Security or Fire Safety industry
- Good communication skills and good command of both spoken & written English and Chinese

## **Assistant Engineer**

### **Major Responsibilities**

- To assist installation / service team to provide customers in a good quality and timely manner including work scheduling, trouble shooting and ensuring customer satisfaction
- To assist in computer drafting works, site supervision, purchasing activities, documentations as well as testing and commissioning of systems
- To ensure all jobs are complying with the Corporate Environmental, Health and Safety Policy and governmental safety standard
- To conduct other ad hoc tasks assigned by Manager

### **Qualifications**

- Degree or above in Building Services / Electrical Engineering / Fire Engineering / Mechanical Engineering or Building Construction or other related disciplines
- Good communication, customer service and interpersonal skills
- Good command of both spoken and written English
- Good in using Microsoft Office and AUTOCAD