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**THE UNIVERSITY OF HONG KONG**  
**APPLICATION FOR POSTGRADUATE HOUSING**

**General Information and Application Procedures**

**I. Housing for Postgraduate Students**

<b>Residence</b>	<b>Capacity</b>	<b>Room</b>	<b>Occupancy</b>	<b>Monthly rental (HK\$)</b> <i>(subject to annual review)</i>
HKU Residential Colleges (Jockey Club Student Village III)				
Shun Hing College	~220 <sup>#</sup>	Single room	1 HKU student	Around \$3,700 per room <sup>^</sup>
		Double shared room	2 HKU students	Around \$2,850 per person <sup>^</sup>
Chi Sun College	~220 <sup>#</sup>	Single room	1 HKU student	Around \$3,700 per room <sup>^</sup>
		Double shared room	2 HKU students	Around \$2,850 per person <sup>^</sup>
Lap-Chee College	~180 <sup>#</sup>	Single room	1 HKU student	Around \$3,700 per room <sup>^</sup>
		Double shared room	2 HKU students	Around \$2,850 per person <sup>^</sup>
New College	~180 <sup>#</sup>	Single room	1 HKU student	Around \$3,700 per room <sup>^</sup>
		Double shared room	2 HKU students	Around \$2,850 per person <sup>^</sup>
Ching Lin Terrace Residence	28	Twin bed room	2 HKU students	\$4,320 per person <sup>+</sup>
	35	Single room (loft)	1 HKU student	\$4,620 per person <sup>+</sup>
	21	Single room	1 HKU student	\$5,010 per person <sup>+</sup>
	9	Double bed room	Married couple <sup>^</sup> (husband and wife), 1 must be a HKU student, kids are not allowed	\$8,640 per room <sup>+</sup>
	12	Double bed room (toilet & shower)	Married couple <sup>^</sup> (husband and wife), 1 must be a HKU student, kids are not allowed	\$9,600 per room <sup>+</sup>
Graduate House	188	Single room	1 HKU student	\$3,254 per room <sup>*</sup>
	9	Double room (for married couples)	Married couple <sup>^</sup> (husband and wife), 1 must be a HKU student, kids are not allowed	\$5,961 per room <sup>*</sup>
Morrison Hall	72	Double shared room	2 HKU students	around \$1,800 per person
Pokfield Road Residences	55	Double / Triple flat (shared room)	2-3 HKU students	\$2,280 per person <sup>+</sup>
	50	Two-bedrooms flat (private bedroom)	2 HKU students	\$2,910 per person <sup>+</sup>
	8	Single flat	1 HKU student	\$3,720 per person <sup>+</sup>
	8	Family flat	Married couple <sup>^</sup> (husband and wife), 1 must be a HKU student, kids are not allowed	\$4,560 per flat <sup>+</sup>
St. John's College Wong Chik Ting Hall	66	Small room (143sq ft)	1 HKU student	\$5,500 per room
	45	Large room (167sq ft)	1 HKU student	\$6,100 per room

\* The proposed lodging fees of Graduate House are subject to final approval of the Council.

# The places in four Colleges are allocated to both undergraduate and postgraduate students. The capacity shown in the table is the quota allocated to postgraduate students.

<sup>^</sup> The proposed lodging fees of four Colleges are subject to final approval of the Council.

<sup>+</sup> Current rates at 2016-2017, next review in June 2017.

<sup>^</sup> Section 40 of the Marriage Ordinance (Cap. 181) of the Hong Kong Law

<http://familycljc.hk/en/topics/Matrimonial-matters/Marriage-and-co-habitant-issues/An-overview/#content>

## **Jockey Club Student Village III (Shun Hing College, Chi Sun College, Lap-Chee College and New College)**

### 1. Provision

The four Colleges are located at Jockey Club Student Village III, 9 Lung Wah Street, Kennedy Town. They provide altogether 1,764 places of Double Shared Rooms and Single Rooms for undergraduate and postgraduate students. Please visit the websites of Shun Hing College <<http://www.shunhingcollege.hku.hk/>>, Chi Sun College <<http://www.chisuncollege.hku.hk/>>, Lap-Chee College <<http://www.lapcheecollege.hku.hk/>> and New College <<http://www.newcollege.hku.hk/>> for more information.

Rooms in four Colleges are air-conditioned and with a computer point for access to the University's computer network. A shared lavatory with shower stalls are located in each floor. Students who wish to do light cooking or reheating of food may use the hot plates, microwave oven and fridge equipped in each lounge.

### 2. Admission Criteria

Each of the four Colleges set up its own Admission Panel. All full-time postgraduate students studying government funded courses would be considered on a case-by-case basis. Priority will be given to newly arrived research postgraduate students. Students who study non-government funded taught postgraduate programmes are unlikely be admitted according to the University of Hong Kong Senate's guidelines.

Applicants choosing any of the Colleges as one of the preferences should duly complete Section C of the application form. Otherwise the application may not be considered.

Four Colleges may only consider first to third choice applications.

### 3. Residential Period

Offer of admission for residential membership is on residential year basis. Continued residence is subject to application for re-admission.

Unless otherwise specified, students who have accepted the residential membership are allowed to stay in the College until the end of the stipulated residential period, or the expiry date of student status as shown on the Student Card, or the official date of completion of studies as informed by the Faculty, whichever is earlier. For any stay thereafter, which is not guaranteed and subject to extra charges, prior approval from the College must be sought.

### 4. Charges

The total lodging charge for postgraduate students in residential year 2016-17 (for a lodging period of 280 nights) is HK\$32,800.00 and HK\$25,800.00 for Single Rooms and Double Rooms respectively. The fees, which are non-refundable, are charged with TWO installments (one for each semester). The total amount of fees payable will be notified individually together with the admission offer.

Debit notes of the abovementioned fees will be issued to students via the HKU Portal after move-in.

Lodging charges are subject to adjustment in each residential year.

### 5. Withdrawal Policy

The Colleges will seek replacement upon students' withdrawal from residence. Students withdrawing must complete an application form at least FOURTEEN days prior to their date of departure for Master's approval. The paid / payable lodging fees are non-refundable.

## **Ching Lin Terrace Residence**

1. Ching Lin Terrace Residence is located in No. 10 Ching Lin Terrace, Kennedy Town. The area consists of a small number of residential buildings and a Chinese Lo Pan Temple (Grade I Historic Building). The building sits quietly within the context of the site and it is surrounded by To Li Garden, Jade Lotus, Greenview Court and Hee Wong Terrace. The nine-story flat-type residence, most of which features single rooms, houses 126 students. It also features 21 double-bed rooms in some selected flats for postgraduate students bringing their spouses.
2. All flats come with en-suite bathrooms and are fully furnished with bed, wardrobe, study desk, chair, IP phone, LED TV, sofa, dining table with chairs and wireless internet connection. Each flat also contains a pantry with electrical induction hotplate, refrigerator and microwave oven for the preparation of light snacks. Other facilities include a multi-purpose hall, reading room and laundry facilities on the ground floor, and a covered landscape area on the mezzanine floor.

Accommodation requests are filled according to the order in which the applications were received, and in the following order of priority:

<b>Eligibility</b>	<b>Contract Type</b>	<b>Billing Cycle</b>
Newly arrived full-time research postgraduate student	Minimum Stay: 1 month (Full monthly lodging fee will be charged for residence of less than a month)	Monthly For the month in which you first arrive, lodging fee will be calculated on a pro-rata basis. For the months thereafter, lodging fee will be calculated on a monthly basis.
Current full-time research postgraduate student		
Newly arrived full-time taught postgraduate student	Maximum Stay: up to August 1 of each year (extension and renewal are not automatic)	
Current full-time taught postgraduate student		

3. In addition to the monthly rental, residents are also required to pay Air-Con Smartcard deposit of HK\$50. Air conditioning charges at HK\$1.49/Kwh.
4. Early arrival and extension of stay is subject to the availability of flats/rooms/bed-spaces, please email [clt@cedars.hku.hk](mailto:clt@cedars.hku.hk) for arrangements.

Withdrawal policy: The first month's lodging fee is non-refundable under any circumstances. For the months thereafter a 14-days notice of withdrawal, which is also non-refundable, will be required. However, residents leaving Ching Lin Terrace Residence for the following listed reasons are entitled to a refund on the unused portion of lodging fee:

- Medical reasons (documentation required)
- Official withdrawal from the University

5. Application for September 2017 intake will be handled between July 17 and 28, 2017, in batch.

## Graduate House

Please note the following for the Graduate House admission exercise:

- March 1 – May 31 annually for current residents (*current residents please refer to in-House notices*)
- March 1 – July 15 annually for new/non-resident students
- Late applications will not be considered
- Taught Postgraduates (self-funded programs) will be considered in lower priority

Please also refer to the information posted on the official website before submitting an online application.

### 1. Provision

Graduate House is located in the main campus on No. 3, University Drive. It provides 188 single rooms and 9 double rooms for full-time registered postgraduate students of the University. All the rooms in Graduate House are air-conditioned and are provided with basic furniture, a fridge and a computer point for access to the University's computer network. Every two single rooms share a bathroom while double rooms have self-contained bathrooms.

Please note that due to the design of the building, **no cooking** is allowed in Graduate House and only reheating of cooked food is allowed in the pantries. Students who have a strong need for cooking should take this fact into account before submitting an application.

Pest control exercise will be carried out on regular basis for student rooms. It is a mandatory activity that residents shall facilitate. Besides, Orientation Talk and High Table Dinner are also mandatory activities for residents.

### 2. Residential Period

Under normal circumstances, admission to Graduate House is for 12 months. Only those with remarkable contribution to the House will be considered for re-admission. Please note that all new residents of Graduate House have to complete **at least 6 months** residency before they could apply for withdrawal. Withdrawal without appropriate substantiation and/or advanced notice to the Graduate House Office will lead to forfeiture of the rental deposit.

### 3. Admission Criteria

Admission to Graduate House is based on the following criteria as assessed by information provided in the application form:

#### (1) Academic achievements

Academic related awards (tertiary institutes)
Academic related awards (national prizes)
Academic related awards (international prizes)
Publications (book chapters)
Publications (patents)
Publications (international peer-reviewed journals)

#### (2) Extracurricular achievement

Activities (brief mention of hobbies)
Activities (participation in clubs or associations)
Activities (positions held as organiser of activities)
Personal achievements (e.g. sports or music training)
Personal achievements (e.g. winner of competitions)
Social contributions (e.g. voluntary works)

### (3) Needs

Distance (Local within 45 mins travel)
Distance (Local – New Territories or outlying islands)
Distance (Mainland China)
Distance (Overseas)
New arrivals in Hong Kong
Poor home environment as stated in Section C
Special personal need

While Graduate House makes efforts to provide high-quality residential services, we also strive to serve as a hub for intellectual, social and cultural exchanges among postgraduates. For achieving this goal, applicants with special talent(s) and willingness to contribute to the activities in Graduate House may be given high priority for admission.

Applicants choosing Graduate House as one of the hall preferences **MUST** complete Section C of the application form duly or else the application would not be considered. Also, applicants without submitting a copy of “Notice of Admission” would not be considered.

### 4. Charges

New residents are required to pay the first month’s rent, a rental deposit (equivalent to the monthly rental charge), a key deposit of HK\$100.00 and a laundry smartcard deposit of HK\$100 directly at the Hong Kong Bank on campus by using pay-in slips upon move-in. Residents are required to make up for the difference in case there is an increase in rent. The deposits will be refunded to the resident after deducting any outstanding charges incurred within the residential period after the resident checks out of Graduate House.

Rental charges do not include electricity expenses, which is to be charged according to the actual amount of electricity consumed by the residents at the Residential Tariff Rates set by the Hong Kong Electric Co., Ltd. and the current minimum charge each month is HK\$32.10 irrespective of which day of the month the resident moves in. Both rental and electricity charges are settled **by autopay** at the same time around the 10th of each month. A statement will be issued to the resident before the charges are deducted.

### 5. Offer of Rooms

Successful applicants must provide proof of registration before rooms could be offered. All rooms are allocated to successful applicants on a random basis by the Graduate House Management.

## **Morrison Hall**

Founded in 1913, Morrison Hall was one of the earliest halls in the University. It was closed down in 1968, yet, it was rebuilt in 2005. The new building is located near the Flora Ho Sports Centre at 109 Pokfulam Road. It provides 72 double shared rooms for postgraduate students of **mixed gender**. It also consists of an undergraduate residence which accommodates about 150 male students. For more information about the Hall, please visit our website <<http://www.morrison.hku.hk>> by using Chrome browser.

### 1 Criteria for Admission

All **full-time** postgraduate students would be considered on a case-by-case basis. Priority will be given to newly arrived Research Postgraduate Students while Taught Postgraduate Students are unlikely be admitted according to the University of Hong Kong Senate’s guidelines.

Application for September intake will be handled after July 15 in batch.

## 2 Interviews

Applicants may be invited to attend a selection interview. Failure to attend it will imply that you are no longer interested in the application.

## 3. Residential Period

Admission to Morrison Hall is on a residential year basis from late August till end of May. Residents may be re-admitted in subsequent years on the basis of the criteria for re-admission and is not automatic.

## Pokfield Road Residences

1. Pokfield Road Residences is within walking distance (20 minutes) to the University's Main Campus. The Flora Ho Sports Centre is just less than 10 minutes walk from the Residences. There are frequent buses and minibus services which travel along Bonham Road, Pokfulam Road and Sassoon Road among the Main Campus, the Residences and Sassoon Road Campus, for which there is a small charge.
2. All flats come with en-suite bathrooms and domestic washing machines and are fully furnished with bed, wardrobe, study desk, chair, telephone and University Ethernet connection. Each flat also contains a small kitchen area with sink, cupboard, gas-stove and small refrigerator for the preparation of light snacks.

Accommodation requests are filled according to the order in which the applications were received, and in the following order of priority:

<b>Eligibility</b>	<b>Contract Type</b>	<b>Billing Cycle</b>
Newly arrived <b>non-local</b> full-time research postgraduate student	Minimum Stay: 1 month (Full monthly lodging fee will be charged for residence of less than a month)	Monthly For the month in which you first arrive, lodging fee will be calculated on a pro-rata basis. For the months thereafter, lodging fee will be calculated on a monthly basis.
Current <b>non-local</b> full-time research postgraduate student		
Newly arrived <b>non-local</b> full-time taught postgraduate student		
Current <b>non-local</b> full-time taught postgraduate student	Maximum Stay: up to August 1 of each year (extension and renewal are not automatic)	

3. Early arrival and extension of stay is subject to the availability of flats/rooms/bedspaces, please email [pr@cedars.hku.hk](mailto:pr@cedars.hku.hk) for arrangements.

Withdrawal policy: The first month's lodging fee is non-refundable under any circumstances. For the months thereafter a 14-days notice of withdrawal, which is also non-refundable, will be required. However, residents leaving Pokfield Road Residences for the following listed reasons are entitled to a refund on the unused portion of lodging fee:

- Medical reasons (documentation required)
- Official withdrawal from the University

4. Application for September 2017 intake will be handled between July 17 and 28, 2017, in batch.

## St. John's College Wong Chik Ting Hall

The St. John's College is located at No. 82 Pokfulam Road. All postgraduate student rooms are located in the Wong Chik Ting Hall which opened in September 1997. There are 66 large and 45 small single rooms. All student rooms are single rooms and provided with air-conditioning, internet connection, television, refrigerator, private toilet and shower. There is a canteen and a laundry room in the College. The size of the large room with balcony is 167 sq.ft., and the small room is 143 sq.ft.

## 1. Room Rental / Utility Charges

Residents are required to pay the room fee on a monthly basis **through autopay**. Monthly room fees **exclude** electricity fees but include water and gas usage. Electricity fees will be charged in accordance with the meter record.

## 2. Deposit and First Payment

All successful applicants are required to pay a deposit and the first month's rental as below. The validated payment proof must be presented to the College Office by the payment deadline set on the offer.

	<u>Deposit</u>	<u>First Month Rental</u>	<u>Electricity</u>	<u>Total</u>
Small Room	HK\$5,500.00	HK\$5,500.00	HK\$1,000.00	HK\$12,000.00
Large Room	HK\$6,100.00	HK\$6,100.00	HK\$1,000.00	HK\$13,200.00

The deposit will be forfeited if resident fails to comply with the conditions of admission.

Rates quoted are subject to adjust on July 1st of each year.

Priorities will be given to first choice applications.

**\* The College's East Wing Development is now underway and construction works may commence in 2017 hence will cause disturbance during your stay. Please take this into consideration when you submit your application.**

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## II. **Period for Application**

<b>Admission in September:</b>	<b>March 1 to July 15, 2017</b>
<b>Admission from October onwards:</b>	<b>July 16, 2017 to February 20, 2018</b>

## III. **Submission of Application**

- Each applicant can only submit
  - ONE application during the Main Round Application from Mar 1 to Jul 15, 2017.
  - ONE application every 30 days during the period Jul 16, 2017– Feb 20, 2018Duplicate applications will be rejected and will not be processed.
- Please do not send in the application until you have been **formally accepted** by the University and have a **definite date of arrival**.

After submitting the online application form, please send as soon as possible all the required supporting document(s) separately to the halls of your choice either in person, by post, or by fax:

- Copy of "Notice of Admission";
- Copy of marriage certificate (*only for those who would like to apply for residence in a **family flat in Pokfield Road Residences** or a **double room (for married couples) in the Graduate House** or a **double bed room (for married couples) in Ching Lin Terrace Residence***)

Please mark "Application for Postgraduate Housing" on the top right hand corner of each document. Your application will not be processed without the required supporting document(s).



#### IV. Announcement of Results

Applicants can visit the Centre of Development and Resources for Students' website (CEDARS) at <http://cedars.hku.hk> for information on PG residence results: **August 3, 2017 (noon)**

#### V. Notification of Results

Main Round Application (March 1 to July 15, 2017): **August 3, 2017 (pm)**

Successful applicants will receive individual email notifications. No individual notifications will be sent to unsuccessful applicants.

#### VI. Enquiries

Please refer to the websites of individual halls/hostels for more information on the room conditions, facilities and services. For enquiries related to individual halls/hostels and result of your applications, please contact the halls/hostels directly.

Hall/Office	Address	Email
<u>HKU Residential Colleges (Jockey Club Student Village III)</u> Telephone No.: (852) 39171419 Fax No.: (852) 28726635	9 Lung Wah Street, Kennedy Town, Hong Kong	<a href="mailto:jockeyv3@hku.hk">jockeyv3@hku.hk</a>
<u>Ching Lin Terrace Residence</u> Telephone No.: (852) 3917 0133	G/F, Ching Lin Terrace Residence, 10 Ching Lin Terrace, Kennedy Town, Hong Kong	<a href="mailto:clt@cedars.hku.hk">clt@cedars.hku.hk</a>
<u>Graduate House</u> Telephone No.: (852) 39171810 Fax No.: (852) 25461861	Room P1-01, 3 University Drive, Hong Kong.	<a href="mailto:gradhse@hku.hk">gradhse@hku.hk</a>
<u>Morrison Hall</u> Telephone No.: (852) 36042014 Fax No.: (852) 28557192	109 Pokfulam Road, Hong Kong.	<a href="mailto:jockeyv2@hku.hk">jockeyv2@hku.hk</a>
<u>Pokfield Road Residences</u> Telephone No.: (852) 28162845 Fax No.: (852) 28172611	Room 1B, Block D, Pokfield Road Residences, 13-21 Pokfield Road, Hong Kong.	<a href="mailto:prr@cedars.hku.hk">prr@cedars.hku.hk</a>
<u>St. John's College Wong Chik Ting Hall</u> Telephone No.: (852) 28177102 Fax No.: (852) 28175624 Website: <a href="http://stjohns.hk/sjc.html">http://stjohns.hk/sjc.html</a>	82 Pokfulam Road, Hong Kong.	<a href="mailto:stjohns@hku.hk">stjohns@hku.hk</a>

#### VII. Privacy Ordinance

All information provided in your application will be used for the postgraduate housing admission exercise only, and will be kept as resident records for administrative purposes if you are admitted.

#### VIII. Alternative Accommodation

##### 1. Hostels in Hong Kong

There are a number of hostels in Hong Kong in which students can stay either short-term or long-term. Please visit <http://cedars.hku.hk/residences/nonlocalhousing/listofhostels.pdf> for information and reservation.

## 2. Off-campus Accommodation (Privately-rented accommodation)

Our Centre collects and compiles data on privately-owned rooms or flats, in the vicinity of the university campus, that are available for rental to students. Students can obtain such information from our intranet after completing the registration process with our University. Such information on housing can be viewed on-line at the following website:

<<http://intranet.hku.hk:8030/osa/app/accom02.form>>

Private accommodation in Hong Kong is relatively expensive and most landlords tend to consider at least a one-year lease. The average rent ranges from about HK\$4,000 per month for a small single room to HK\$10,000 per month for a small flat.

Students who prefer to look for off-campus rental properties are strongly advised to arrive in Hong Kong at least two or three weeks before the semester begins. This is to ensure sufficient time to shop-around for preferred housing. **Students are reminded that they have to arrange for temporary accommodation on their own before suitable rooms/flats are secured.**

Other than going through our centre, students can also choose to look for privately-rented accommodation through friends and relatives, or the local property agencies.

The flats advertised through property agencies may be relatively more expensive and a commission equivalent to 50% of a monthly rental fee is normally required.

Our centre offers assistance in matters relating to the renting of a room/flat. Please write to <[accommodation@cedars.hku.hk](mailto:accommodation@cedars.hku.hk)> for details. A list of Frequently Asked Questions and guidelines on signing a tenancy agreement are available on our Centre's webpage under "Accommodation Service". Students are most encouraged to go through them before signing a tenancy agreement.

## 3. Off-campus Housing (University-rented accommodation)

In anticipation of the growing numbers of non-local students and the corresponding shortage of residential places, CEDARS has rented a small number of flats in Sai Ying Pun (西營盤) as a convenient option for this group of students and other needy local students who are interested in living in off-campus housing owned by private landlords.

For more information, please visit

<http://cedars.hku.hk/sections/Accommodation/OffCampusHousing/Universityrented.php>

For application, please write to CEDARS' Accommodation Unit email address at [accommodation@cedars.hku.hk](mailto:accommodation@cedars.hku.hk) for details.

## 4. Temporary accommodation on and off campus

### A. Accommodation off campus

There are hostels in Hong Kong, in which students can stay either short-term or long-term. Please visit <<http://cedars.hku.hk/residences/nonlocalhousing/listofhostels.pdf>> for information and reservation.

B. Temporary accommodation on campus

Guest rooms and Robert Black College

- a. **A very limited number** of guest rooms are available in some halls for students to stay temporarily. For those who need temporary accommodation, they should contact the following hall offices directly for reservation and other details:

Name of Halls	Email Address	Telephone No.
Lee Hysan Hall	<a href="mailto:lhhall@hku.hk">lhhall@hku.hk</a>	(852) 29865110
R. C. Lee Hall	<a href="mailto:rcllhall@hku.hk">rcllhall@hku.hk</a>	(852) 29865250
St. John's College	<a href="mailto:stjohns@hku.hk">stjohns@hku.hk</a>	(852) 28177102
Starr Hall	<a href="mailto:starr@hku.hk">starr@hku.hk</a>	(852) 31567575
Swire Hall	<a href="mailto:swwarden@hku.hk">swwarden@hku.hk</a>	(852) 39170320
Wei Lun Hall	<a href="mailto:weilun@hku.hk">weilun@hku.hk</a>	(852) 29865300

- b. Robert Black College provides accommodation primarily for overseas visiting scholars. There are a few vacancies for students to stay temporarily. For enquiries about vacancies, please contact the following:

Ms Mable Tang, Assistant Master  
Tel. No.: (852) 22961771  
E-mail: [rblack@hku.hk](mailto:rblack@hku.hk)  
Website: <http://www.hku.hk/rblack>

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