



Communications Intern

Teneo is a global advisory firm that works exclusively with the CEOs and leaders of the world's largest and most complex companies to provide strategic counsel and business-critical solution challenges faced by management.

Our four business segments: Strategic Communications; Management Consulting; Capital Advisory and Risk Advisory, collaboratively solve the most pressing reputational, transformational & capital markets issues.

As we continue to grow our operations in Asia, we are looking for a high caliber candidate to join our dynamic and professional team as an Intern.

Responsibilities:

- Assist in preparing client reports, attending client meetings and liaising directly with clients
- Monitoring and collating targeted media coverage
- Working as part of a nimble team to execute innovative business and communications campaigns
- The opportunity to develop and execute creative ideas to support our projects and campaigns
- Support researching, drafting and distributing of corporate materials (e.g. press releases)
- Other ad hoc projects

Requirements:

- You must have excellent English and Cantonese written and spoken skills, while Mandarin will be considered beneficial
- Able to excel in a fast-paced environment and perform under pressure
- You must be able to work in a team, as well as individually and be able to prioritize effectively
- You will possess drive, enthusiasm and a genuine interest in learning about the business
- You must have a flexible approach to work and be able to commit to get the job done
- A proven interest in finance, media and global news
- A Bachelor's degree student, ideally in business, journalism, communications, finance or equivalent. A postgraduate degree is an advantage

What we offer:

- The opportunity to work with global clients and our international offices in US, Europe and across Asia Pacific, on exciting and innovative projects
- A high level of training and support to ensure skill development
- Very friendly and encouraging workplace with a strong work/life balance
- Future career opportunities for high achievers

Application:

If you are interested in this role, please send your CV and availability to asia-careers@teneostrategy.com