

## **About Crédit Agricole Corporate and Investment Bank (Crédit Agricole CIB)**

Crédit Agricole CIB is the Corporate and Investment Banking arm of the Crédit Agricole Group, the world's n°13 bank measured by Tier One Capital (The Banker, July 2018). The Bank offers its clients a comprehensive range of products and services structured around six major divisions:

- Client Coverage & International Network
- Global Investment Banking
- Structured Finance
- Global Markets
- Debt Optimisation & Distribution
- International Trade & Transaction Banking

The Bank provides support to clients in large international markets through its network with a presence in major countries in Europe, America, Asia Pacific and the Middle East.

For more information, please visit the website at [www.ca-cib.com](http://www.ca-cib.com)

In the frame of our strategic plan in Asia, Hong Kong branch is now due to grow considerably to sustain Crédit Agricole CIB development. We are now seeking dedicated and motivated candidates to fill the following position.

### **Global Markets Sales Trainee (One Year Contract)**

#### **Summary**

The successful candidate will join one of our Global Markets sales teams engaged in FX and Interest Rate products. Successful candidate will work closely with senior salespeople to support the daily activities of servicing clients and marketing new products.

#### **Key Responsibilities**

- Work with research team on day-to-day basis to provide market information and forecasts to clients.
- Provide support to senior Sales in preparation of marketing materials, trade execution, and post-trade follow up;
- Coordinate various tasks which are involved in transaction executive or facilitation of business (Middle Office, Operations, Legal, Compliance, credit support, valuation, client service).
- Get acquainted with global capital markets, financial instruments & various structures promoted by the Bank;
- Learn how to utilize specialized software to perform daily routines, including spreadsheet-based modelling.
- Support the team to prepare marketing materials and publications

#### **Requirements**

- Master/ Bachelor degree holders, with strong academic background in Accounting, Business, Finance, Economics, Mathematics, Statistics, Financial Engineering, Science or Engineering with less than 12 months' full time experience
- Strong analytical skills and quantitative skills, prior experience in global financial markets products will be an advantage
- Strong communication and problem solving skills with ability to provide analysis and solutions
- Self-motivated and detail minded with a strong sense of commitment and responsibility
- Proficiency in Microsoft Excel, Word, PowerPoint and other PC applications
- Responsible, self initiative, positive attitude, attentive to details & hardworking
- Fluent in English, Cantonese & Mandarin; knowledge of an Asian language is an advantage

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### **Trainee Trader (One Year Contract)**

#### **Summary**

The candidate will join one of our Fixed Income Markets Trading teams in Hong Kong.

#### **Key Responsibilities**

- Assist senior traders in daily operations;
- Support in spreadsheet maintenance / development;
- Carry out statistical studies and analysis;
- Participate in Product testing / model implementation;
- Structuring and pricing of interest rate derivatives products

#### **Requirements**

- Master/ Bachelor degree holders, with strong academic background in Accounting, Financial Engineering, Mathematics, Statistics, Finance, Economics or Engineering with less than 12 months' full time experiences
- Strong analytical skills and quantitative skills, prior experience in capital markets products will be an advantage
- Strong communication and problem solving skills with ability to provide solutions
- Self motivated and hardworking with a strong sense of commitment and responsibility
- Proficiency in Microsoft Excel, Word, PowerPoint and other PC applications
- Responsible, self initiative, positive attitude, attentive to details & hardworking
- Fluent in both written and spoken English, fluent in Mandarin/ Cantonese is a plus

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### **Trainee, Market Risk (One Year Contract)**

#### **Summary**

Performs P&L and risk consolidation reporting for Asia.

#### **Key Responsibilities**

- Performs risk and P&L consolidation reporting for Asia.
- Ensures integrity, accuracy and consistency of P&L and risk data reported in various systems.
- Performs secondary controls on data fed by local MAM to regional and Head office consolidation systems
- Performs ad-hoc analysis on risk and P&L as required by regional MAM or risk managers.

#### **Requirements**

- Degree in Risk Management, Finance, Quantitative Finance, Statistics, or Mathematics with less than 12 months of working experience
- Experience in product control or market risk function.
- In-depth knowledge of fixed income markets with good understanding on the mechanics of financial products typically on risks and P&L treatment.
- Proficient in Microsoft Excel, VBA programming, and database application (MS Access, SQL, Sybase).
- Excellent team player and ability to work under pressure in meeting deadlines.
- Excellent communication skill in both English and native language.

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### **Trainee, Capital Markets Operations (One Year Contract)**

#### **Key Responsibilities**

- Assist in the day-to-day support of the capital market Back Office / Middle Office activities with focus on accuracy and completeness
- Conduct study, investigation or other ad-hoc assignments as directed by the team head
- Engages in direct contact with internal or external clients to ensure quality and timely services in trade support / processing and inquiries are provided.
- Handle daily reporting for internal control
- Work with senior staff to update/establish working procedures
- Inform team leader of unusual booking and settlement matters when identified.

#### **Requirements**

- Recent university graduates with less than 12 months of working experience
- Understanding of financial markets fundamentals
- Knowledge of financial products
- Good judgment, alertness and common sense
- Good analytical, organizational and interpersonal skill
- Comfortable with multi-tasking and able to work under pressure
- Able to work independently with minimal supervision
- Fluent in English and additional language would be an advantage
- Solid computer skills, with a good knowledge of Microsoft Office Application
- Willing to work on holidays or overtime while overseas or international markets are open
- Perfectly at ease in a multi-cultural environment

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### **Trainee, Structured Finance Asia (One Year Contract)**

#### **Summary**

The incumbent will assist the one of the Structured Finance teams with credit and portfolio reviews of existing clients and transaction portfolio, preparing credit applications, drafting of marketing materials and proposals.

#### **Responsibilities**

- Conduct financial analysis / cashflow modelling and other ground work (such as KYC, etc.) to facilitate execution of transaction mandates
- Perform industry research, draft marketing materials, and prepare financing proposals to prospective clients
- Work on Early Bird and Credit Applications, Annual Reviews, and Portfolio Reviews, etc.
- Work closely with team members on various tasks in relation to business origination
- General assistance to the SFI team (as directed from time to time) in all commercial, marketing, execution and reporting / budgeting functions

#### **Requirements**

- Bachelor / Master Degree in Business Administration, Finance, Accounting, Economics or relevant discipline from a top university with less than 12 months' full-time working experience
- Proficient Excel financial analysis and cashflow modelling skills
- Multi-tasking ability to work within a dynamic environment under tight deadlines
- A team player and self-starter with good problem-solving skills
- Excellent written/ spoken English and Mandarin; fluency in Cantonese is preferred

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### **Trainee, IT Project (One Year Contract)**

#### **Summary**

Within Crédit Agricole Corporate & Investment Banking (CA-CIB), you will join the Global Information Technology (GIT) department which is in charge of project rollout, Digital Innovation, across Asian region. GIT aims at optimizing existing process, delivering new Digital technology and supporting the daily IT operations of the bank. GIT contributes to the reduction of operational risk by providing a reliable support on numerous projects to all the departments of the Bank, e.g. coordination of the Information System upgrade, implementation of optimized KPIs and reports.

In the energizing and dynamic atmosphere of Corporate and Investment Banking in Hong Kong, you will assist in the project management on various Asian projects, focusing in the co-ordination and follow up on the project status and communication locally and internationally.

You will have to get familiar with tools and processes we are using internally.

#### **Key Responsibilities**

- To co-ordinate the Digital projects related to Capital Market IT.
  - As-is/Gap analysis
  - Formalization of new process and workflow
  - Identify impact on different systems
- Follow up on project rollout and post go-live
- Need to work independently in liaison with internal partners and IT teams (local and overseas)

#### **Requirements**

- Degree holder in Economic / Finance / Computer Science or related disciplines
- Good organizational and time management skills
- Problem-solving skills
- A good eye for detail
- Proactive and quick learner, independent and proven ability to work under tight target and pressure
- Good team player with excellent interpersonal skills
- Good command of English